



IITLPL/SJ/82/2018

August 30, 2018

To,  
The Manager,  
BSE Limited,  
Listing Compliance Department,  
Phiroze Jeejeebhoy Towers,  
Dalal Street  
Mumbai -400001

**BSE Scrip Code: 531968****Sub: Intimation regarding Annual General Meeting and Book closure**

Sir/Madam,

We wish to inform you that the 24<sup>th</sup> Annual General Meeting (“AGM”) of the Members of IITL Projects Limited (the “Company”) will be held at M.C. Ghia Hall, 4<sup>th</sup> Floor, Bhogilal Hargovindas Building, 18/20 K. Dubash Marg, Mumbai 400 001 (Maharashtra) on Friday, 21<sup>st</sup> September, 2018 at 11.30 a.m. to transact the Ordinary and Special Business as set out in the Notice convening the Annual General Meeting.

The Notice of the 24<sup>th</sup> Annual General Meeting and Financial Statements including Audited Consolidated Financial Statements for the Financial Year ended 31<sup>st</sup> March, 2018, have been sent by Electronic Mode to all the Members whose email addresses are registered with the Company/Depository Participant(s) for communication purposes. Dispatch of physical copies of the Annual Reports including Notice of the 24<sup>th</sup> AGM, has been completed on 29<sup>th</sup> August, 2018 and the same is also available on the Company’s website [www.iitlprojects.com](http://www.iitlprojects.com).

We further wish to inform you that pursuant to the provision of Section 91 (1) of the Companies Act, 2013 and Regulations 42 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015, the Register of Members and Share Transfer Book of the Company will remain closed from Friday, 14<sup>th</sup> September, 2018 to Friday, 21<sup>st</sup> September, 2018 (both days inclusive) for the purpose of Annual General Meeting.

We also wish to inform you that in order to comply with Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) the Listing Regulations 2015, the Company is pleased to provide its members with the facilities to exercise their right to vote on the agenda items as stated in the notice of the Annual General Meeting by Electronic means and the business may be transacted through the e-voting services provided by Central Depository Services (India) Limited (CDSL).



The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows;

1. Time and date of commencement of remote e-voting: Tuesday, 18<sup>th</sup> September, 2018, at 09.00 a.m.
2. Time and date of end of remote e-voting: Thursday, 20<sup>th</sup> September, 2018, at 5 p.m.
3. Cut-off date for determining the eligible members for remote e-voting; 14<sup>th</sup> September, 2018
4. The facilities for voting through ballot paper shall be made available at the venue of AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
5. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

Kindly take this information on record.

Yours Faithfully,  
For IITL Projects Limited





**Safal Jain**  
Company Secretary & Compliance Officer

**C. C.:**

To,

- 1 **Central Depository Service India Limited**  
Marathon Futurex, A wing  
25<sup>th</sup> floor, NM Joshi Marg,  
Lower Parel,  
Mumbai – 400 013
- 2 **National Securities Depository Limited**  
Trade Worlds, Kamala Mills Compound,  
Senapati Bapat Marg, Lower Parel,  
Mumbai - 400 013
- 3 **Purva Sharegistry (India) Private Limited**  
9 Shiv Shakti Industrial Estate,  
J.R. Boricha Marg, Lower Parel (East)  
Mumbai - 400 011